

Enquiry Form

Great Tew Pre-School, The Green, Great Tew, Chipping Norton OX7 4DB
Telephone: 01608 683168 Email: admin@greattewpreschool.com
Charity Number: 1029188



PERSONAL DETAILS

First name(s) of child: _____

Surname of child: _____ Date of birth: _____

Full address: _____

_____ Postcode: _____

Parent/carer name (1): _____

Relationship to child: _____

Full address (if different): _____

_____ Postcode: _____

Telephone: _____ Email: _____

Parent/carer name (2): _____

Relationship to child: _____

Full address (if different): _____

_____ Postcode: _____

Telephone: _____ Email: _____

Siblings Names and Ages: _____

School they attend if age appropriate:

Session request

Preferred start date: _____

Please tick the sessions you would like your child to attend:

Morning (9am – 12pm) Monday Tuesday Wednesday Thursday Friday

Afternoon (12pm – 3pm) Monday Tuesday Wednesday Thursday Friday

This application places your child on our waiting list. We will contact you when a suitable place becomes available. Once your child is offered a place and you accept it, on admission further personal information and family details are required for our records. Your child's birth certificate is required at this point with a copy made for our file.

A £30 non-refundable registration fee should accompany the application.

Please make cheques payable to "Great Tew Pre-School" or for Bank Transfer details are Sort Code: 40-17-19 Account Number: 11490028 and please put your child's surname in the reference column.

If I/we no longer require a place at the Pre-school, 4 weeks notice will be given. Fees will be paid in full for sessions not attended if departure is in advance of this. Should you decide you no longer need the place we will not retain the details on this application form (see our Privacy Notice).

Completion of this form does not guarantee a place for the stipulated start date/sessions, however we will endeavour to accommodate parents wishes wherever possible.

Signed parent/carer (1): _____ Date: _____

Signed parent/carer (2): _____ Date: _____

Please be advised that this application form and offer of a place is subject to our terms and conditions provided to you. By signing this document, you acknowledge that you have read, understood and agree to these terms and conditions.

For office use only:

Deposit paid: _____ Date paid: _____